

Department of Education - Division of General Santos City
Annual Procurement Plan for FY 2023
Non-CSE (MOOE and HRTD)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Procurement of Division Office Security Services 2023 - 2025	GSU	Yes	Competitive Bidding	-	-	-	-	GoP	1,400,000.00	1,400,000.00	-	-
-	Procurement of Division Office Janitorial Services 2023 - 2025	GSU	Yes	Competitive Bidding	-	-	-	-	GoP	1,044,000.00	1,044,000.00	-	Multi-year contract (3-years)
-	Seminar-Workshop on the Preparation of Year-End Financial Report FY 2022 - Catering Service with Venue and Accommodation	Finance	Yes	Competitive Bidding	-	-	-	-	GoP	968,000.00	968,000.00	-	-
-	Evaluation of Records Inventory and Request for Disposal	Records	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	25,000.00	25,000.00	-	-
-	Updating of EDOTS for the Division In-Charge	Records	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	5,500.00	5,500.00	-	-
-	Creation of Inventory Management System	Supply	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	15,000.00	15,000.00	-	-
-	Regional Quarterly Financial Seminar-Workshop	Finance	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	144,000.00	144,000.00	-	-
-	Sexual Harassment/Safe Space Act	Legal	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	200,000.00	200,000.00	-	-
-	Office Supplies Expenses	Supply	No	Shopping	-	-	-	-	GoP	1,817,000.00	1,817,000.00	-	-
-	Drinking Water Expenses	Supply	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	83,000.00	83,000.00	-	-
-	Repair and Maintenance of Motor Vehicles	GSU	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	206,000.00	206,000.00	-	-
-	Regional ManCom	AOV	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Civil Service Celebration	AOV	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Year-end Mental Health and Team Building Activity	AOV	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	250,000.00	250,000.00	-	-
-	Conduct of RQA	HR	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	96,000.00	96,000.00	-	-
-	BEHAVIORAL EVENTS INTERVIEW OF QUALIFIED APPLICANTS FOR VARIOUS VACANT POSITIONS	HR	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	45,000.00	45,000.00	-	-
-	Midyear Performance Review and Preparation of Midyear Reports CY 2022	Finance	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	5,000.00	5,000.00	-	-
-	Benchmarking on Practice and Processes on other Finance Division Office	Accounting	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	18,750.00	18,750.00	-	-
-	Procurement of Scanner Machine	Accounting	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	49,000.00	49,000.00	-	-
-	Pagdaraos ng Buwan ng Wikang Pambansa 2023	CID - Pascua	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	15,000.00	15,000.00	-	-
-	One QMS/PAWIM	CID - Palomo	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	175,000.00	175,000.00	-	-
-	Division Information Office	CID - Palomo	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	50,250.00	50,250.00	-	-
-	Preparation of Annual Work and Financial Plan (AWFP) through the Program Management Information System (PMIS)	Planning and Research	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	30,000.00	30,000.00	-	-
-	Quarterly Implementation Review and Preparation of Plan Adjustments (with PMIS)	Planning and Research	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	40,000.00	40,000.00	-	-
-	Preparation of Division Annual Implementation Plan (DAIP)	Planning and Research	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	32,000.00	32,000.00	-	-
-	Annual Program Implementation Review for the DEDP and Preparation of Adjustment Plans	Planning and Research	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	24,500.00	24,500.00	-	-

-	Demolition of 1 Storey 2 classrooms and 1 Storey 1 classroom Makeshift	Educational Facilities	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	60,000.00	60,000.00	-	-
-	Concreting of Road at Entrance main gate.(Division office)	Educational Facilities	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	30,000.00	30,000.00	-	-
-	Replacement of tiles at PWD comfort room and damage tiles at 201 file and AOV-AS sink tiles (Charged to Repair and Maintenance - Building) Renovation of the PWD (modern) Comfort Rooms	Educational Facilities	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	83,000.00	83,000.00	-	-
-	Demolition of 1storey 2Classrooms and 1Storey 1Classroom Makeshift	Educational Facilities	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	50,000.00	50,000.00	-	-
-	Fabrication of Conference Table with Chairs at SDO Conference Room	Educational Facilities	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	145,000.00	145,000.00	-	-
-	Dugong Guro Year 7 (Blood Donation Program)	School Health	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	7,000.00	7,000.00	-	-
-	Division Skills Enhancement for Teachers Teaching EPP/TLE/TVL/TVE	Amalia C. Caballes	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	120,000.00	120,000.00	-	-
-	Writeshop on the development of Session plan and classroom instructional materials for Teachers Teaching SPTVE/STVEP	Amalia C. Caballes	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	80,000.00	80,000.00	-	-
-	Enhancement Training for JHS MAPEH Teachers in Teaching Foreign Folk Dances	Eden Ruth D. Tejada	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Division Training in Teaching Basic Concepts in Music for Grades 4-6 MAPEH Teachers	Eden Ruth D. Tejada	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Divisionwide Training-workshop for Selected MathematicsTeachers in Teaching Interactive Mathematics	Zaida N. Abiera	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Division Training of Teachers on Scaling Up PRIMALS PLUS Pedagogical Retooling in all Subjects	Zaida N. Abiera	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	588,000.00	588,000.00	-	-
-	Development of Contextualized Early Grade Mathematics Assessment Tool	Zaida N. Abiera	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Project E-Esp Division -Wide Training On The Implementation Of GMRC And Values Education Curriculum	Luzviminda R. Loreno	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Project SHINE: Seminar On Financial And Risk Management and Allied Topics for ABM-SHS Teachers	Luzviminda R. Loreno	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Continuing Education of Learning Resource Evaluators	Aileen Jamero	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Digitization and Uploading of Learning Resources	Aileen Jamero	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Training of Teachers Handling Filipino on Content (Secondary)	Norma E. Pascua	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Training of Teachers Handling Filipino on Content (Elementary)	Norma E. Pascua	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Division Training on Design Thinking in Teaching Science	Edilbert A. Reyes	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Project SCIENTIFIC Division Training on Critical Content Senior High School	Edilbert A. Reyes	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	iEXCEL Innovations to Excel in English through Learner-centered Initiatives	Sally A. Palomo	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	120,000.00	120,000.00	-	-
-	iEXCEL Innovations to Excel in English through Learner-centered Initiatives	Sally A. Palomo	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	80,000.00	80,000.00	-	-
-	Development of SPJ modules	Sally A. Palomo	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	450,000.00	450,000.00	-	-

-	iEXCEL Innovations to Excel in English through Learner-centered Initiatives	Sally A. Palomo	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	300,000.00	300,000.00	-	-
-	iEXCEL Innovations to Excel in English through Learner-centered Initiatives	Sally A. Palomo	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	300,000.00	300,000.00	-	-
-	Basic Concepts in Teaching Music	Eden Ruth D. Tejada	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	150,000.00	150,000.00	-	-
-	Pandibisyong Pagsasanay ukol sa Pagpapahusay ng Pagsasagawa ng ng Talahanayan ng Ispisipikasyon, at mga Katanungan sa Pagkatuto	Norma E. Pascua	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	105,000.00	105,000.00	-	-
-	Pagkakaroon ng Pandibisyong Pagsasanay hinggli sa Bagong Ortograpiyang Filipino at Dulog sa Pagtuturo	Norma E. Pascua	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	181,000.00	181,000.00	-	-
-	Pagsasanay ng 3-araw sa paggawa ng Comix strip at iba pang kagamitang Pampagtuturo	Norma E. Pascua	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	120,000.00	120,000.00	-	-
-	Performance Planning and Commitment for Division Officials and Employees (virtual)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	20,000.00	20,000.00	-	-
-	Mid-Year Performance Review and Evaluation for Division Officials and Employees (virtual)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	20,000.00	20,000.00	-	-
-	Year-End Performance Review and Evaluation for SDO Officials and Employees	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	250,000.00	250,000.00	-	-
-	Year-End Performance Review and Evaluation for School Heads	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	31,050.00	31,050.00	-	-
-	Beginning School Heads' Development Program (BSHDP)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	75,000.00	75,000.00	-	-
-	Continuing Supervisory Development Program (CSDP) for Executive Classes (i.e., EPSs, Division Coordinators, PSDSs, and PICs)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	75,000.00	75,000.00	-	-
-	Supervisory Development Program (SDP) for Junior Classes (i.e., P IV, P III, IU School Principals, and Central School Principals)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	75,000.00	75,000.00	-	-
-	Conduct of NQESH Training (i.e., TICs, HTs, and MTs)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	75,000.00	75,000.00	-	-
-	Conduct of CESWE Training (i.e., qualified SG 18 incumbents and above)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	50,000.00	50,000.00	-	-
-	Conduct of CS Eligibility Training	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	50,000.00	50,000.00	-	-
-	Conduct of Upskilling on Administrative Communication for AOs, ADASs, and ADAs	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	50,000.00	50,000.00	-	-
-	Conduct of Upskilling on Executive Communications for Middle Level Managers (i.e., SG 15 and above incumbents)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	50,000.00	50,000.00	-	-
-	Conduct of Upskilling for Subject Area Learning Facilitators on Session Guide Writing	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Beginning Master Teachers' Development Program (BMTDP)	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	75,000.00	75,000.00	-	-

-	Induction Program for Newly Hired Teaching Personnel	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	150,000.00	150,000.00	-	-
-	Induction Program for Newly Hired Non-Teaching Personnel	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	95,000.00	95,000.00	-	-
-	Capability Building for Monitors, Evaluators, and Supervisors on Coaching and Developing Others	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Upskilling for School Heads on Navigating Politics and Cultivating Networks	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Enhancement Training for PRIME-HRM Committee Members	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	100,000.00	100,000.00	-	-
-	Search for Outstanding Teaching and Non-Teaching Employees	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	250,000.00	250,000.00	-	-
-	Search for Outstanding Division Officials and Employees	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	250,000.00	250,000.00	-	-
-	(GAD Project) Reproductive Health and Medical Check-up for Division-Based Employees	SGOD - Castino	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	239,950.00	239,950.00	-	-
-	Local Council for the Protection of Children - LCPC - Capacity Building for the Child Protection Committee in the School Level	SGOD - Salvador	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	180,000.00	180,000.00	-	-
-	Conduct Of Coaching Advancement Program In New Sports Policies	SGOD - Radin	No	NP-53.9 - Small Value Procurement	-	-	-	-	GoP	150,000.00	150,000.00	-	-
-	-	-	-	-	-	-	-	-	-	13,718,000.00	13,718,000.00	-	-

Recommending Approval:

Certified Funds Available/Certified Appropriate Funds Available

Approved by:

SGD.
CARLOS G. SUSARNO, Ph.D., CESO VI
 BAC Chairperson

SGD.
MERLIZA G. HENARES
 Administrative Officer V/Budget Officer

SGD.
ROMELITO G. FLORES, CESO V
 Schools Division Superintendent