



Republic of the Philippines
Department of Education
 REGION XII
 DIVISION OF GENERAL SANTOS CITY

INVITATION TO BID
Project No: 2023 – 008

PROCUREMENT OF CATERING SERVICES WITH VENUE FOR DEVELOPMENT AND QUALITY ASSURANCE OF DIGITAL LEARNING PACKAGES ACROSS LEARNING AREAS

1. The Department of Education through the FY 2023 GAA intends to apply the sum of **Nine Hundred Forty Two Thousand Nine Hundred Pesos (942,900.00)** being the Approved Budget for the Contract (ABC) described below for the **Procurement Of Catering Services With Venue For Development And Quality Assurance Of Digital Learning Packages Across Learning Areas** Bids received in excess of the ABC shall be automatically rejected at the bid opening.

Item	UNIT	DESCRIPTION	Qty	Cost	ABC (VAT Inclusive)
1	LOT	Procurement of Catering Services with Venue			
	pax	Catering Services with Venue: Date June 30, 2023 Two (2) Snacks AM and PM One (1) Meal for Lunch	449	700.00	314,300.00
	pax	Catering Services with Venue: Date July 1, 2023 Two (2) Snacks AM and PM One (1) Meal for Lunch	449	700.00	314,300.00
	pax	Catering Services with Venue: Date July 2, 2023 Two (2) Snacks AM and PM One (1) Meal for Lunch	449	700.00	314,300.00
		GENERAL SPECIFICATIONS: Venue with Complete Facilities and Amenities Function Room: Opening Program good for 449 participants compliant to the percentage allowed by the IATF for plenary <ul style="list-style-type: none"> Four (4) breakout halls that can accommodate 100 participants Specification: <ul style="list-style-type: none"> 4 Unit LCD Projector 4 Wide Screen Sound System with 3 or more wireless microphone each hall Function backdrop (6x8ft tarpaulin, landscape) Registration Table Strong WiFi Connection 			



Address: Tionson Street, Lagao, 9500 General Santos City, Philippines
 Telephone No: (083) 552-8909
 Email: deped@gersan@deped.gov.ph



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	(in all areas of the venue)			
	<ul style="list-style-type: none"> • Extension Cords • Standby Waiter and Operators • Free Flowing Coffee / Tea • No Cream Dories • Fully Airconditioned Hall • With standby generator • Provision of 60ml alcohol and face mask for each participant • Soundproof Hall • NO PORK (Food to be served must be HALAL) • Within General Santos City (City Proper) 			
	*** NOTHING FOLLOWS***			
			TOTAL	942,900.00

2. Bidders must have completed, **within three (3) years from the date of submission and receipt of bids, a contract similar to the Project (e.g., Hotel Services, Venues and Lodgings) with an amount of at least 50%** of the ABC to be bid. The description of an eligible bidder is contained in the Bidding Documents, i.e., in Section II, Instructions to Bidders. Bids received that exceed the ABC per lot shall be rejected at bid opening. The Department of Education, Division of General Santos City Division through its Bids and Awards Committee (BAC) now invites bids for the herein-mentioned Goods. Delivery of the Goods is required on the expected delivery date(s) stated herein.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. A complete set of Bidding Documents in **SOFT COPY ONLY** may be purchased at DepED-Division of General Santos City BAC Secretariat, located at Tionson St., Lagao, General Santos City upon submission of a letter of intent, and payment in cash on a non-refundable fee by interested bidders to the DepEd Division Cashier. Only bidders who purchased the Bidding Documents provided below shall be allowed to submit bid/bids not later than the scheduled Receipt and Opening of Bids.

BIDDING DOCUMENT PRICE	
<i>Lot Number</i>	<i>Price</i>
Lot 1	Php 1,000.00



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5. It may be viewed or downloaded after payment from the website of the Philippine Government Electronic Procurement System (PhilGEPS), www.philgeps.gov.ph. The schedule and venue of the procuring activities are as follows:

Activity	Date and Time	Venue
Pre-bid Conference	May 31, 2023 9:00 AM (Wednesday)	Division Office/Google Meet
Issuance of Bidding Documents	Until June 13, 2023 8:00 AM (Tuesday)	To be sent to bidder's email address after payment of the bidding documents
Receipt and Opening of Bids	June 13, 2023 9:00 AM (Tuesday) Deadline of Dropping of Bids: 9:00 AM, June 13, 2023	Division Office/Google Meet

Prospective bidders are strongly encouraged to order or download the electronic copy of the Bidding Documents from the PhilGEPS website: www.philgeps.gov.ph, for them to be included in the *Document Request List* of the project. The pre-bid conference is open-to-all interested parties who may have or have not bought the bidding documents.

6. Bids must be **PHYSICALLY** delivered to the address and on the date and time stated herein. **Submission of digital copy of the bidding documents shall not be accepted.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18. A valid Bid Securing Declaration must accompany the bid(s) in lieu of a bid security. Bids will be opened in the presence of the bidder's representatives who choose to attend the opening of bids at the address, date and stated herein. Late bids shall not be accepted.

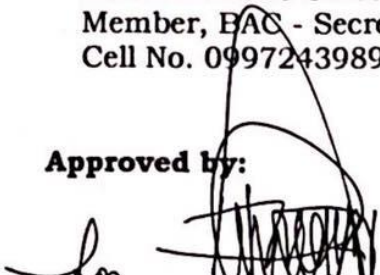
7. The DepEd-Division of General Santos City reserves the right to reject any and all bids, declare a failure of bidding, not award the contract(s), or annul the bidding process without thereby incurring any liability to the affected bidder or bidders.

8. For further information, please refer to:

OFELIA S. PANES
 Administrative Officer IV (Records)
 BAC Secretariat Chairperson
 Cell No. 09692673871

LUCELLE C. ANDIA
 Administrative Officer II
 Member, BAC - Secretariat
 Cell No. 09972439895

Approved by:


CARLOS G. SUSARNO, PhD., CESE
 Assistant Schools Division Superintendent
 BAC Chairperson

BAC2023-05-23-11:16-25-001858

BACSEC/mds



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