



PURCHASE ORDER
Department of Education - Division of General Santos City

Supplier: GREENLEAF HOTEL GENSAN	P.O. No.: PO 2023 - 06 - 111
Address: San Miguel St., Brgy. Lagao, General Santos City .	Date: JUN 22 2023
TIN:	Mode of Procurement: Alternative - Lease of Venue

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>General Santos City</u>	Delivery Term: within 4 day/s
Date of Delivery:	Payment Term: Auto Debit Account

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Catering Services with Venue: One (1) Meal for Lunch (Rice, 3 Main Course, Soup, Dessert and Drinks) and Two (2) Snacks for Morning and Afternoon Session on June 28, 2023	58	700.00	40,600.00
	pax	Catering Services with Venue: One (1) Meal for Lunch (Rice, 3 Main Course, Soup, Dessert and Drinks) and Two (2) Snacks for Morning and Afternoon Session on June 29, 2023	58	700.00	40,600.00
	pax	Catering Services with Venue: One (1) Meal for Lunch (Rice, 3 Main Course, Soup, Dessert and Drinks) and Two (2) Snacks for Morning and Afternoon Session on January 9, 2024	58	700.00	40,600.00
	pax	Catering Services with Venue: One (1) Meal for Lunch (Rice, 3 Main Course, Soup, Dessert and Drinks) and Two (2) Snacks for Morning and Afternoon Session on January 10, 2024	58	700.00	40,600.00
Specifications: *Led Wall & Projector with Screen *Buffet Table Setup *Strong Wifi Connection *Free Flowing Coffee *Secretariat's, Panel's Tables *6x8 Tarpaulin *30mL Alcohol and 2pcs Face Mask for each participants *Spacious Parking Lots align="center">***** nothing follows *****					

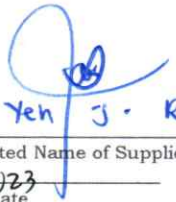
Conduct of Quarterly Division Monitoring, Evaluation and Plan Adjustment (DMEPA) for FY 2023
(F. Billon)

(Total Amount in Words) One Hundred Sixty Two Thousand Four Hundred Pesos and 00/100 only **162,400.00**

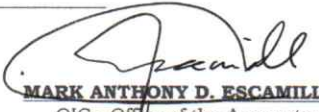
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be

Conforme:

Very truly yours,


 Sheena Yen J. Roma
 Signature over Printed Name of Supplier
 Date: 6/26/2023


ISAGANI S. DELA CRUZ, CESO V
 Schools Division Superintendent

Fund Cluster: _____ Funds Available: _____ <div align="center">  MARK ANTHONY D. ESCAMILLA, CPA OIC - Office of the Accountant III </div>	ORS/BURS No.: _____ Date of the ORS/BURS/: _____ Amount: _____
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