



Republic of the Philippines  
**Department of Education**  
REGION XII  
**SCHOOLS DIVISION OF GENERAL SANTOS CITY**

**INVITATION FOR NEGOTIATED PROCUREMENT  
DUE TO TWO-FAILED BIDDINGS**

**Project No: 2023 – 007 – L5 (EXTERNAL HARDDRIVE)**

1. In view of two (2) consecutive failed public biddings, The Department of Education through the FY 2022 GAA CONTINUING FUNDS intends to apply the sum of Three Hundred Ninety-One Thousand Pesos Nine Hundred Fifty and 00/100 (391,950.00) being the Approved Budget for the Contract (ABC) described below for the *Procurement of External Hard Drive Disk for Development and Quality Assurance of Digital Learning Packages Across Learning Areas and Procurement of Materials for Learning Resource Evaluation, Illustration, and Lay-outing for SY 2022-2023.*

<b>Lot</b>	<b>Particulars</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Approved Budget of the Contract</b>	<b>Bidding Docs Fee</b>
5	EXTERNAL HARD DRIVE DISK 2TB <ul style="list-style-type: none"><li>• <b>Warranty</b> at least 1 year</li><li>• <b>Return Policy</b> 1 month upon delivery</li><li>• <b>After Sales Service Center</b> within Gensan</li><li>• <b>Delivery Period</b> 30 calendar days – One-time delivery</li><li>• <b>Drop Off Point</b> SDO – Gensan</li></ul>	117	3,350.00	391,950.00	500.00

3. The DepEd SDO of General Santos City, through its Bids and Awards Committee (BAC), now invites technically, legally, and financially capable suppliers for the said item.
3. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A) No. 9184, otherwise known as the “Government Procurement Reform Act”, including Annex H thereof.

The BAC will engage in negotiations with sufficient number of suppliers to ensure effective competition. The selection of the successful offer shall be based



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on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.

4. Interested Bidders may obtain further information from the BAC Secretariat at the address given below from September 21 to October 12, 2023, Monday to Friday, at 8:00 AM to 5:00 PM.
5. The schedule of the bidding activities is herein stated below:

<b>Activities</b>	<b>Schedule</b>	<b>Venue</b>
1. Issuance and availability of Negotiation Documents	September 21, 2023 Until October 12, 2023 (2:00 PM)	SDS Conference Room or Google Meet
2. Conduct of Pre-bid conference/negotiation	September 29, 2023 (2:00 PM)	SDS Conference Room or Google Meet
3. Deadline for the submission of Negotiation Documents (Proposal)	October 12, 2023 (2:00 PM)	Bids and Awards Committee (BAC)- Secretariat Office
4. Opening of Negotiation Documents (Proposal)	October 12, 2023 (2:00 PM)	SDS Conference Room or Google Meet

6. Interested bidders shall submit the following documents in sealed envelopes, labelled as "Negotiated Documents:", with the title of the procurement project, name of the bidder, address of the bidder, and contact details of the bidder, addressed to the undersigned;

**TECHNICAL COMPONENT ENVELOPE**

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

*8.5.2 All bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class "A" eligibility documents under Sections 23.1(a) and 24.1(a):22*

*a) Registration Certificate; b) Mayor's/Business Permit or its Equivalent Document; c) Tax Clearance; and d) Audited Financial Statements received by the BIR*

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, within 2 years from the date and receipt of bids; and
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or original copy of Notarized Bid Securing Declaration; and



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- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and
- (f) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**25 FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form; and
- (b) Original of duly signed and accomplished Price Schedule(s).

7. Delivery Schedule for the 60 units should be within 30 days upon issuance of Notice to proceed.
8. DepEd SDO of General Santos City reserves the right to accept or reject any proposal and to terminate the procurement process at any time prior to awarding of contract, without thereby incurring any liability to the affected suppliers
9. For further information, please refer to:

OFELIA S. PANES  
Administrative Officer IV (Records)  
BAC Secretariat Chairperson  
Cell No. 09692673871

MICHAEL JHON A. DEL SOL  
Administrative Assistant II  
Member, BAC - Secretariat  
Cell No. 09278865516

**Approved by:**

**CARLOS G. SUSARNO, Ph.D., CESE**  
Assistant Schools Division Superintendent  
BAC Chairperson

BACSEC/mds



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Attachment 1

LOT	UNIT	DESCRIPTION	Qty	Cost	ABC (VAT Inclusive)
5	Lot	<b>EXTERNAL HARD DRIVE DISK 2TB</b>  <b>Warranty</b> at least 1 year <b>Return Policy</b> 1 month upon delivery <b>After Sales Service Center</b> within Gensan <b>Delivery Period</b> 30 calendar days – One-time delivery <b>Drop Off Point</b> SDO – Gensan	117	3,350.00	<b>391,950.00</b>
				GRAND TOTAL	<b>391,950.00</b>



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