



Region XII
Division Of General Santos City
BIDS AND AWARDS COMMITTEE
DEPARTMENT OF EDUCATION
REQUEST FOR QUOTATION



Date: September 22, 2023
RFQ: 2023-09-204

(Company Name)

(Address)

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation duly signed by your representative not later than _____, in the return envelope attached herewith.

- NOTE:**
- 1 PLS. PRINT ALL ENTRIES
 - 2 DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT,
 - 4 FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 - 6 G-EP'S REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - 7 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
 - 8 BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

CARLOS G. SUSARNO PHD. CESE
BAC CHAIRMAN

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
	Lot: Procurement of School Supplies for Alternative Learning System - Senior High School Teachers							
1	Epson 103 Ink (MAGENTA)	bot	70	400.00	28,000.00			
2	Epson 103 Ink (CYAN)	bot	70	400.00	28,000.00			
3	Epson 103 Ink (YELLOW)	bot	70	400.00	28,000.00			
4	Epson 103 Ink (BLACK)	bot	91	400.00	36,400.00			
5	Long Expanded Folder (BROWN)	pcs	350	20.00	7,000.00			
6	Long Envelope (BROWN)	pcs	700	15.00	10,500.00			
7	Long Plastic Envelope (Transparent) (Heavy Duty)	pcs	350	25.00	8,750.00			
8	Ballpen (BLACK)	pcs	350	8.00	2,800.00			
9	Sign Pen .5 (BLACK)	pcs	35	80.00	2,800.00			
10	A4 Book Paper (80GSM)	ream	105	230.00	24,150.00			
11	Long Book Paper (80gsm)	ream	42	250.00	10,500.00			
12	A4 Parchment Paper	pack	220	50.00	11,000.00			
13	Ink for White Board Markers (BLACK)	bot	35	80.00	2,800.00			
14	Whiteboard Eraser	pcs	14	50.00	700.00			
15	WhiteBoard Pen (BLACK)	pcs	35	18.00	630.00			
16	Heavy Duty Stapler	pcs	7	500.00	3,500.00			
17	Staple Wire No. 35	box	35	300.00	10,500.00			
	***** nothing follows *****							
	GRAND TOTAL				216,030.00			

Brand and Model
Delivery Period
Warranty
Price Validity

DepEd Division of General Santos City
Name of the Procuring Entity

After having carefully read and accepted your General Conditions, I/ We quote you on the item at prices noted above.

REFERENCE	
PR #	2023-09-204
DATE	September 22, 2023

Printed Name/Signature

Tel No /Cellphone No. email address

DepEd-GSC/BAC
PHILGEPS REF. No.

Date Published: _____

Closing Date: _____

Date

8:00:00 am



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9	Sign Pen .5 (BLACK)	pcs	35	80.00	2,800.00			
10	A4 Book Paper (80 GSM)	ream	105	230.00	24,150.00			
11	Long Book Paper (80gsm)	ream	42	250.00	10,500.00			
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