



Region XI
Division Of General Santos City
BIDS AND AWARDS COMMITTEE
DEPARTMENT OF EDUCATION
REQUEST FOR QUOTATION



Date: November 13, 2023
Quotation No.: RFQ 2023-11-240

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.


CARLOS G. SUSARNO PhD, CESO-VI
BAC CHAIRMAN

NOTE:

- 1 PLS. PRINT ALL ENTRIES
- 2 DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT,
- 4 FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
- 6 G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 7 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
- 8 BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
	Lot 1 Lot: Catering Services with Venue and Accommodation for Workshop on the Finalization of Developed Contextualized Teacher-Made Assessment Tools for ALS							
1	Catering Services with Hotel Venue, and Accommodation (Within GensSan, with pool) of 4 days and 3 nights with: Day 1: (FULL BOARD) Catering Services with Venue: Three (3) meals for Breakfast, Lunch, and Dinner (Rice, Three (3) viands (2 non-pork), soup, and dessert/fruit) and Two (2) Snacks for Morning and Afternoon Session on December 4, 2023	Pax	33	2,000.00	66,000.00			
2	Day 2: (FULL BOARD) Catering Services with Venue: Three (3) meals for Breakfast, Lunch, and Dinner (Rice, Three (3) viands (2 non-pork), soup, and dessert/fruit) and Two (2) Snacks for Morning and Afternoon Session on December 5, 2023	Pax	33	2,000.00	66,000.00			
3	Day 3: (FULL BOARD) Catering Services with Venue: Three (3) meals for Breakfast, Lunch, and Dinner (Rice, Three (3) viands (2 non-pork), soup, and dessert/fruit) and Two (2) Snacks for Morning and Afternoon Session on December 6, 2023	Pax	33	2,000.00	66,000.00			
4	Day 4: (FULL BOARD) Catering Services with Venue: Three (3) meals for Breakfast and Lunch (Rice, Three (3) viands (2 non-pork), soup, and dessert/fruit) and Two (2) Snacks for Morning and Afternoon Session on December 7, 2023	Pax	33	800.00	26,400.00			
	General Specifications A. Board and Lodging 1. Smoke-Free Hotel, or at the minimum strictly complying with the smoke free laws and ordinances 2. With daily disinfection B. Room Accommodation 1. Air-conditioned rooms with alcohol supplies 2. Three to Four Sharing in a room and no sharing of beds (no bunk beds) 3. Clean Beddings, Rooms and Rest Rooms 4. Clean Towels, Basic Toiletries, and drinking water per room 5. SIX (6) Single Rooms for VIPs C. Function Room 1. One Plenary Function Hall open till 12midnight (can accommodate up to 60 personnel. 2. One LCD projector, Thermo Scanner and health declaration forms. 3. Tables and Chairs arrangement should be compliant with Physical Distancing 4. Free use of up to date video and audio equipment (i.e., LCD or LED wall, whiteboard and eraser, sound system, 2 or more microphones, Philippine Flag,) Audio Jack, extension wires, etc.) with free use of Projector Screen. 5. Strong and Unlimited Internet Connection 6. With Standby Generator Set 7. Fully Airconditioned, Well Lighted and Well Ventilated 8. 6'8 sized Tarpaulin D. For Foods and Snacks 1. Fresh Fruit, Juices, Carbonated Drinks 2. Free Flowing Coffee, Milk, Tea and Water E. Provision of Materials, and Foods during overtime when necessary F. Venue should be accessible to participants and has wide parking area.							
	**** nothing follows ****							
				GRAND TOTAL	224,400.00			

Brand and Model _____
Delivery Period _____
Warranty _____
Price Validity _____

DepEd Division of General Santos City
Name of the Procuring Entity

After having carefully read and accepted your General Conditions, I/ We quote you on the item at prices noted above.

REFERENCE	
PR #	2023-11-240
DATE	November 13, 2023

Printed Named/Signature _____

Tel. No./Cellphone No. email address _____

DepEd-GSC/BAC
PHILGEPS REF. No. _____

Date Published: _____

Closing Date: _____

Date _____

8:00:00 am



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XII
Division Of General Santos City
BIDS AND AWARDS COMMITTEE



RFQ No. 2023-11-240

Project Name:

Lot: Catering Services with Venue and Accommodation for Workshop on the Finalization of Developed Contextualized Teacher-Made Assessment Tools for ALS

<u>Name of Establishment</u>	<u>Representative</u>	<u>Designation</u>	<u>Date</u>	<u>Signature</u>
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____

THIS IS TO CERTIFY that we have issued the aforementioned bidder/supplier whose signature appears opposite the name of their establishments, the copies of INVITATION TO APPLY FOR ELIGIBILITY AND TO BID checklist of requirements and the corresponding forms of bidding documents, in compliance with the R.A. 9184 the Division of General Santos City Bids and Awards Committee at _____ am/pm.

SIGNATURE OVER PRINTED NAME OF EMPLOYEE
AUTHORIZED FOR THE DISTRIBUTION OF BIDS