



Region XII
Division Of General Santos City
BIDS AND AWARDS COMMITTEE
DEPARTMENT OF EDUCATION
REQUEST FOR QUOTATION



Date: November 13, 2023
Quotation No.: RFQ 2023-11-248

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.


CARLOS G. SÚSARNO PhD, CESO VI
BAC CHAIRMAN

NOTE:

- 1 PLS. PRINT ALL ENTRIES
- 2 DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT,
- 4 FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
- 6 G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 7 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
- 8 BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
	Lot: Purchase of Document Scanner and Desktop 4in 1 Computer for Accounting Unit							
1	DOCUMENT SCANNER	Unit	1	130,000.00	130,000.00			
	<p>Specifications:</p> <p>Scanner Type: ADF (Automatic Document Feeder) / Manual Feed, Duplex</p> <p>Scanning Speed * 1 (A4 Portrait) (Color*2/Grayscale*2/Monochrome*3)</p> <p>SIMPLEX - 90ppm (200/300 dpi) DUPLICATE - 180ipm (200/300 dpi)</p> <p>Image Sensor Type - CIS x 2 (frontx1, back x1)</p> <p>Light Source - RGB LED x2 (front x1, back x1)</p> <p>Optical Resolution - 600 dpi</p> <p>Output Resolution *4 (Color/Grayscale/Monochrome) - 50 to 600dpi (adjustable by 1dp increments), 1,200 dpi (driver)*5</p> <p>Output Format - Color: 24-bit, Grayscale: 8-bit, Monochrome: 1-bit</p> <p>Background Colors - White / Black (Selectable)</p>							
	<p>Document Size</p> <p>Maximum *6 - 215.9 x 355.6mm (8.5 x 14in) Minimum - 48x50mm (1.9 x 2in) Long Page Scanning*7 - 6,096mm (240 in)</p> <p>Paper Weight (Thickness)</p> <p>Paper - 20to 465 g/m2 (5.3 to 124lb)*8 Booklet - Less than 7mm (0.276 in)*9 Plastic Card - 1.4mm (0.055inc) or less*10</p> <p>ADF Capacity*11*12 - 100 sheets (A4 80g/m2 or Letter 20lb)</p> <p>Expected Daily Volume *13 - 13,000 Sheets</p> <p>Multifeed Detection - Overlap Detection (Ultrasonic Sensor), Length Detection</p> <p>Paper Protection - Image Monitoring, Sound Detection (iSOP)*14</p> <p>Interface</p> <p>USB - USB 3.2 Gen1x1/USB 2.0/USB 1.1 Ethernet - 10BASE-T, 100BASE-TX, 1000BASE-T</p> <p>Power Requirements - AC 100V - 240V 50/60 Hz</p> <p>Operating Mode - 30W or Less 17W (Eco Mode)</p>							
	<p>Power Consumption</p> <p>Sleep Mode - LAN: 2.0 W or less USB: 1.4W or less</p> <p>Auto Standby (Off) Mode - 0.2W or less</p> <p>Operating Environment</p> <p>Temperature - 5 to 35°C *41 to 95 °F) Relative Humidity - 15 to 80% (Non-condensing)</p> <p>Environmental Compliance - ENERGY STAR®[®], RoHS</p> <p>Dimensions (WxDxH)*15 - 300x170x163mm (11.8x6.7x6.4 in)</p> <p>Weight - Not more than 4.2 kg</p>							
	<p>Supported Operating System - Windows® 11*16, Windows®10*16, Windows® 8.1, Windows®7, Windows Server® 2022, Windows Server® 2019, Windows Server® 2016, Windows Server® 2012 R2, Windows Server® 2012, Windows Server® 2008 R2, macOS, Linux (Ubuntu)</p> <p>Included Software / Drivers - PaperStream IP Driver (TWAIN/TWAIN x 64/SIS), WIA Driver*17, Image Scanner Driver for macOS (ICA)*17*18, Image Scanner Driver for Linux (SANE)*17*18, PaperStream Capture, Paper Stream ClickScan*18, PaperStream NX Manager, Software Operation Panel, Error Recovery Guide, ABBYY Fine Reader for ScanSnapTM*18, Scanner Central Admin, 2D Barcode for PaperStream*18</p>							

2	DESKTOP ALL IN 1 COMPUTER	Unit	2	45,000.00	90,000.00		
	<p>Specifications:</p> <p>Operating System: Windows 10 Home Processor type: Core tm i5 Processor model: 11th Intel Core i5-1135G7 processor Processor Core: Dual-core (2 core) Hyper-threading</p> <p>Memory:</p> <p>Built-in memory: 1 Standard memory: 8 GB Maximum Memory: Up to 32 GB of Dual channel DDR4 2666MHz Memory Technology: LPDDR4 SDRAM Number of Total Memory Slots: 2</p> <p>Storage:</p> <p>Number of Hard Drives: 1 Total Hard Drive Capacity: 1 TB Hard Drive RPM: 5400 rpm Total Solid State Drive Capacity: 256 GB Solid State Drive Interface: NVMe M.2 Flash Memory Capacity: Expandable up to 1TB SSD (1xM.2 slot) Optical Drive Type: No</p>						
	<p>Display & Graphics:</p> <p>Screen Size: 60.5cm (23.8") Display Screen Technology: TFT LCD Screen Resolution: Full HD 1920x1080 Graphics Controller Manufacturer: Intel Graphics Control Model: Intel UHD Graphics for 11th Gen Graphics Memory Accessibility: Shared</p> <p>Audio</p> <p>Speakers: Yes Number of Speaker: 2 Speaker Output Mode: Stereo</p> <p>Network and Communication:</p> <p>Wireless LAN: Yes Wireless LAN Standard: IEEE 802.11ac Ethernet Technology: Gigabit Ethernet Bluetooth: Yes Bluetooth Standard: 5.0</p> <p>I/O Expansions:</p> <p>Number of M.2 slots</p>						
	<p>Built-in Devices</p> <p>Webcam: Yes Webcam Resolution (front): Integrated 1.0 MP HD high-sense webcam</p> <p>Interfaces/ports</p> <p>HDMI: Yes USB: Yes Number of USB 3.2 Gen 1 Port: 1 Number of USB 3.2 Gen 2 Port: 2 Audio line Out: Yes Headphone: Yes Number of HDMI Ports: 1</p> <p>Software:</p> <p>Featured Software: Free MS Office Home and Student 2019</p> <p>Input Devices:</p> <p>Pointing Devices Type: Wired Mouse Keyboard Included: Yes Keyboard Type: Wired Keyboard</p>						
	<p>Power Description</p> <p>Power Supply: 65 W</p> <p>Physical Characteristics</p> <p>Color: Silver Material: Aluminum</p> <p>Warranty: 1 Year</p>						
	**** nothing follows ****						
				GRAND TOTAL	220,000.00		

Brand and Model _____
Delivery Period _____
Warranty _____
Price Validity _____

DepEd Division of General Santos City
Name of the Procuring Entity

After having carefully read and accepted your General Conditions, I/ We quote you on the item at prices noted above.

REFERENCE	
PR #	2023-11-248
DATE	November 13, 2023

Printed Named/Signature _____

Tel. No./Cellphone No. email address _____

DepEd-GSC/BAC
PHILGEPS REF. No.

Date Published: _____

Closing Date: _____ Date

8:00:00 am



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XII
Division Of General Santos City
BIDS AND AWARDS COMMITTEE



RFQ No. 2023-11-248

Project Name: **Lot: Purchase of Document Scanner and Desktop 4in 1 Computer for Accounting Unit**

<u>Name of Establishment</u>	<u>Representative</u>	<u>Designation</u>	<u>Date</u>	<u>Signature</u>
_____	_____	_____	_____	_____
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THIS IS TO CERTIFY that we have issued the aforementioned bidder/supplier whose signature appears opposite the name of their establishments, the copies of INVITATION TO APPLY FOR ELIGIBILITY AND TO BID checklist of requirements and the corresponding forms of bidding documents, in compliance with the R.A. 9184 the Division of General Santos City Bids and Awards Committee at _____ am/pm.

**SIGNATURE OVER PRINTED NAME OF EMPLOYEE
AUTHORIZED FOR THE DISTRIBUTION OF BIDS**