Region XII
Division Of General Santos City
BIDS AND AWARDS COMMITTEE
DEPARTMENT OF EDUCATION
REQUEST FOR QUOTATION

Date: **November 29, 2023**
Quotation No.: **RFQ 2023-11-282**

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation dulysigned by your representative not later than _____in the return envelope attached herewith.

CARLOS G. SUSARNO PhD, CESO VI
BAC CHAIRMAN

NOTE:

1 **PLS. PRINT ALL ENTRIES**
2 **DELIVERY PERIOD WITHIN_____CALENDAR DAYS**
3 **WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT,**
4 **FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY**
5 **PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS**
6 **G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION**
7 **BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED**
8 **BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.**

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
	Lot: Catering Services with Venue and Accommodation for Program Implementation Review 2023 of OSDS							
1	Catering Services with Accommodation (Rooms and Function Hall good for 50 pax): Two (2) Meals (Lunch & Dinner 3 viands), Two (2) Snacks for AM and PM Session (December 7, 2023), Breakfast for December 8, 2023 **General Specifications:** ***A hotel PREFERRABLY outside General Santos City** *There should be One (1) Big Function Hall with LCD Projector which is free from any disturbances (unnecessary noises) to ensure smooth flow of the presentation that can acoommodate at least 50 PAX for the plenary observing the 1m distance social distancing. There should be 4 function rooms/halls with LCD Projectors for breakout sessions that can accommodate 50 pax *At least 5 participants per table *With standby generator *With screen for the projector *Fully airconditioned rooms *With 2 or more wireless microphone at the hall *Four 2 Snacks (AM and PM) *Four (3) Meals (Lunch, Dinner, Breakfast (the next day) *Non-pork meal *Free flowing coffee, tea, and milo *With projector breaker *Room (2 pax, 4pax) Sharing for a night accommodation *Strong WiFi Connection *With strong WiFi Connectivity *With safety seal issued by authorized agency *Outside General Santos City	pax	50	1,800.00	90,000.00			
2	Catering Services with Accommodation (Rooms and Function Hall good for 50 pax): One (1) Meals (Lunch), One (1) Snacks for AM Session (December 8, 2023) **General Specifications:** ***A hotel PREFERRABLY outside General Santos City** *There should be One (1) Big Function Hall with LCD Projector which is free from any disturbances (unnecessary noises) to ensure smooth flow of the presentation that can acoommodate at least 50 PAX for the plenary observing the 1m distance social distancing. There should be 4 function rooms/halls with LCD Projectors for breakout sessions that can accommodate 50 pax *At least 5 participants per table *With standby generator *With screen for the projector *Fully airconditioned rooms *With 2 or more wireless microphone at the hall *Four 2 Snacks (AM and PM) *Four (3) Meals (Lunch, Dinner, Breakfast (the next day) *Non-pork meal *Free flowing coffee, tea, and milo *With projector breaker *Room (2 pax, 4pax) Sharing for a night accommodation *Strong WiFi Connection *With strong WiFi Connectivity *With safety seal issued by authorized agency *Outside General Santos City	pax	50	800.00	40,000.00			
	***** nothing follows *****				-			
			GRAND TOTAL		**130,000.00**			

Brand and Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

DepEd Division of General Santos City
Name of the Procuring Entity

After having carefully read and accepted your General Conditions, I/ We quote you on the item at prices noted above.

REFERENCE	
PR #	PR 2023-11-282
DATE	November 29, 2023

Printed Named/Signature

Tel. No./Cellphone No. email address

Date

DepEd-GSC/BAC
PHILGEPS REF. No. _____ **Date Published:** _____ **Closing Date:** _____ **8:00:00 am**