



Region XII
Division Of General Santos City
BIDS AND AWARDS COMMITTEE
DEPARTMENT OF EDUCATION
REQUEST FOR QUOTATION



Date: November 29, 2023
Quotation No.: RFQ 2023-11-283

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

CARLOS G. SUSARNO PhD, CESO VI
BAC CHAIRMAN

NOTE:

- 1 PLS. PRINT ALL ENTRIES
- 2 DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT, FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
- 6 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 7 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
- 8 BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
	Lot: Catering Services with Venue for Formulation of 2024 Division Annual Plan and Other Division Plans							
1	Catering Services with Venue only: One (1) Meal Lunch (Rice, 3 Viands with one vegetable viand, Soup, Dessert/Fruit and Drinks) with Two (2) Snacks for Morning and Afternoon Sessions on December 12, 2023	pax	43	700.00	30,100.00			
2	Catering Services with Venue only: One (1) Meal Lunch (Rice, 3 Viands with one vegetable viand, Soup, Dessert/Fruit and Drinks) with Two (2) Snacks for Morning and Afternoon Sessions on December 13, 2023	pax	43	700.00	30,100.00			
	General Specification: *There should be 1 big function hall *Three units of LCD Projectors *Can accommodate at least 43 pax *At least 5 participants per table *With standby generator *With screen for the projector *Fully air-conditioned room *With at least three (3) wireless microphone at the hall(s) *Non-pork meal *Free flowing coffee *With projector breaker *Free tarpaulin *STRONG AND UNLIMITED INTERNET CONNECTION *No cream dories *Extension Cords *Sound Proof Hall							
	***** nothing follows *****							
				GRAND TOTAL	60,200.00			

Brand and Model _____
Delivery Period _____
Warranty _____
Price Validity _____

DepEd Division of General Santos City
Name of the Procuring Entity

After having carefully read and accepted your General Conditions, I/ We quote you on the item at prices noted above.

REFERENCE	
PR #	2023-11-283
DATE	November 29, 2023

Printed Named/Signature _____
Tel. No./Cellphone No. email address _____

DepEd-GSC/BAC
PHILGEPS REF. No. _____

Date Published: _____

Closing Date: _____

Date _____

8:00:00 am



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XII
Division Of General Santos City
BIDS AND AWARDS COMMITTEE



RFQ No. 2023-11-283

Project Name: **Lot: Catering Services with Venue for Formulation of 2024 Division Annual Plan and Other Division Plans**

<u>Name of Establishment</u>	<u>Representative</u>	<u>Designation</u>	<u>Date</u>	<u>Signature</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____

THIS IS TO CERTIFY that we have issued the aforementioned bidder/supplier whose signature appears opposite the name of their establishments, the copies of INVITATION TO APPLY FOR ELIGIBILITY AND TO BID checklist of requirements and the corresponding forms of bidding documents, in compliance with the R.A. 9184 the Division of General Santos City Bids and Awards Committee at _____am/pm.

**SIGNATURE OVER PRINTED NAME OF EMPLOYEE
AUTHORIZED FOR THE DISTRIBUTION OF BIDS**