



Region XII  
Division Of General Santos City  
BIDS AND AWARDS COMMITTEE  
DEPARTMENT OF EDUCATION  
REQUEST FOR QUOTATION



Date: December 06, 2023  
Quotation No: RFQ 2023-12-295

(Company Name)  
(Address)

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

NOTE:

- 1 PLS. PRINT ALL ENTRIES
- 2 DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT.
- 4 FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
- 6 G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 7 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
- 8 BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

CARLOS G. SUSARNO PH.D. CESO VI  
BAC CHAIRMAN

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
1	Lot: Procurement of Multi-function Printer for ICT, Budget, Supply and Accounting Units	pc	4	30,000.00	120,000.00			
	General Specifications:							
	Mono Heavy Duty Laser Multifunction							
	Print, Copy, Scan, Fax							
	Printing Speed: 40ppm (A4)/42ppm (letter)							
	Connection Method: USB + Net + WiFi							
	Automatic Duplex Printing							
	One Pass Two Side Scanning							
	Paper Sizes (ADF): Short, A4, Long, Legal							
	Paper Sizes (Platen Glass): Short, A4							
	Dual-band WiFi (2.4G/5G) Support							
	3.5-inch touch screen operation panel							
	***** nothing follows *****							
				GRAND TOTAL	120,000.00			

Brand and Model  
Delivery Period  
Warranty  
Price Validity

DepEd Division of General Santos City  
Name of the Procuring Entity

After having carefully read and accepted your General Conditions. If We quote you on the item at prices noted above

REFERENCE	
PR #	2023-12-295
DATE	December 06, 2023

Printed Name/Signature

Tel. No./Cellphone No. email address

DepEd-GSC/BAC  
PHILGEPS REF. No.

Date Published:

Closing Date:

Date

8:00:00 am

AMISOY



Region XII  
Division Of General Santos City  
**BIDS AND AWARDS COMMITTEE**  
DEPARTMENT OF EDUCATION  
REQUEST FOR QUOTATION



Date: December 06, 2023  
Quotation No: RFQ 2023-12-295

(Company Name)

(Address)

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here-within.

**NOTE:**

1. PLS. PRINT ALL ENTRIES
2. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT.
4. FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
6. G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
7. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
8. BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

  
CARLOS G. SUSARINO PhD, CESO VI  
BAC CHAIRMAN

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract Unit Cost	Brand Total	Brand	Unit Cost	BID AMOUNT Total
1	Lot: Procurement of Multi-function Printer for ICT, Budget, Supply and Accounting Units							
	Multifunction Printer	pc	4	30,000.00	120,000.00			
	<b>General Specifications:</b>							
	Monochrome Duty Laser Multifunction							
	Print, Copy, Scan, Fax							
	Printing Speed: 40ppm (A4)/42ppm (letter)							
	Connection Method: USB + Net + WiFi							
	Automatic Duplex Printing							
	One Pass Two Side Scanning							
	Paper Sizes (ADF): Short, A4 Long, Legal							
	Paper Sizes (Plain Glass): Short, A4							
	Dual-Band WiFi (2.4G-5G) Support							
	3.5-inch touch screen operation panel							
	***** nothing follows *****							
	<b>GRAND TOTAL</b>				<b>120,000.00</b>			

Brand and Model  
Delivery Period  
Warranty  
Price Validity

DepEd Division of General Santos City  
Name of the Procuring Entity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

REFERENCE	
PR #	2023-12-295
DATE	December 06, 2023

Printed Name/Signature

Tel. No. / Cellphone No. email address

DepEd-GSC/BAC  
PHILGEPS REF. No.

8:00:00 am

Date Published:

Closing Date:

Date

