



Republic of the Philippines
Department of Education
 REGION XII
SCHOOLS DIVISION OF GENERAL SANTOS CITY

INVITATION TO BID
Project No: 005 - 2024

1. The Department of Education through the **FY 2024 GAA** intends to apply the sum of **Five Million Seven Hundred Forty-Two Thousand Pesos and 00/100 (5,742,000.00)** being the Approved Budget for the Contract (ABC) described below for the **Conduct of School-Based Training of Teachers (SBTT) on the MATATAG CURRICULUM for Kindergarten, Grades 1, 4 and 7.**

NO.	UNIT	DESCRIPTION	Qty	Cost	ABC (VAT Inclusive)
1	LOT	Procurement of Catering Services with Venue for the Conduct of School-Based Training of Teachers (SBTT) on the MATATAG CURRICULUM for KINDERGARTEN			
	pax	Catering Services with Venue Only: One (1) Meal for Lunch (Rice, 3 Viands, with One Vegetable Viand, Soup, Dessert/Fruit and Drinks) with Two (2) Snacks for Morning and Afternoon Sessions Note: 3 Breakout Rooms for Kindergarten on JULY 1-5, 2024 300pax * Php 600.00 * 5 Days = 900,000.00 GENERAL SPECIFICATIONS: <ul style="list-style-type: none"> • A hotel that is probably at the heart of the city • There should be 3 Breakout Rooms • Can accommodate at least 200 pax per function hall • At least 10 participants per table • LED Walls (One LED Wall or LCD Projector for each function room) • With standby generator • Fully air-conditioned room • With at least three (3) wireless microphones at the hall(s) • Non-pork Meals • Free Flowing Coffee • Free Tarpaulin • STRONG AND UNLIMITED INTERNET CONNECTION *** NOTHING FOLLOWS***	300	600.00 * 5days	900,000.00
			SUBTOTAL		900,000.00
NO.	UNIT	DESCRIPTION	Qty	Cost	ABC (VAT Inclusive)
2	LOT	Procurement of Catering Services with Venue for the Conduct of School-Based Training of Teachers (SBTT) on the MATATAG CURRICULUM for GRADE 1			
	pax	Catering Services with Venue Only: One (1) Meal for Lunch (Rice, 3 Viands, with One Vegetable Viand, Soup, Dessert/Fruit and Drinks) with Two (2) Snacks for Morning and Afternoon	600	600.00 * 5days	1,800,000.00



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		<p>Sessions</p> <p>Note: 4 Breakout Rooms for Grade 1 on JULY 1-5, 2024</p> <p>600pax * Php 600.00 * 5 Days = 1,800,000.00</p> <p>GENERAL SPECIFICATIONS:</p> <ul style="list-style-type: none"> • A hotel that is probably at the heart of the city • There should be 4 Breakout Rooms • Can accommodate at least 200 pax per function hall • At least 10 participants per table • LED Walls (One LED Wall or LCD Projector for each function room) • With standby generator • Fully air-conditioned room • With at least three (3) wireless microphones at the hall(s) • Non-pork Meals • Free Flowing Coffee • Free Tarpaulin • STRONG AND UNLIMITED INTERNET CONNECTION <p>*** NOTHING FOLLOWS***</p>				
					SUBTOTAL	1,800,000.00
NO.	UNIT	DESCRIPTION	Qty	Cost	ABC (VAT Inclusive)	
3	LOT	<p>Procurement of Catering Services with Venue for the Conduct of School-Based Training of Teachers (SBTT) on the MATATAG CURRICULUM for GRADES 4 & 7</p>				
	pax	<p>Catering Services with Venue Only: One (1) Meal for Lunch (Rice, 3 Viands, with One Vegetable Viand, Soup, Dessert/Fruit and Drinks) with Two (2) Snacks for Morning and Afternoon Sessions</p> <p>Note: 8 Breakout Rooms for Grade 4 & Grade 7 on JULY 1-5, 2024</p> <p>1,014pax * Php 600.00 * 5 Days = 3,042,000.00</p> <p>GENERAL SPECIFICATIONS:</p> <ul style="list-style-type: none"> • A hotel that is probably at the heart of the city • There should be 8 Breakout Rooms • Can accommodate at least 200 pax per function hall • At least 10 participants per table • LED Walls (One LED Wall or LCD Projector for each function room) • With standby generator • Fully air-conditioned room • With at least three (3) wireless microphones 	1014	600.00 * 5days	3,042,000.00	



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		at the hall(s) • Non-pork Meals • Free Flowing Coffee • Free Tarpaulin • STRONG AND UNLIMITED INTERNET CONNECTION *** NOTHING FOLLOWS***		
			SUBTOTAL	3,042,000.00
			GRAND TOTAL	5,742,000.00

2. The DepEd now invites bid for the above procurement project. Bidders must have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project with an amount of **at least 50%** of the ABC to be bid. The description of an eligible bidder is contained in the Bidding Documents, i.e., in Section II, Instructions to Bidders. Bids received that exceed the ABC per lot shall be rejected at bid opening.

3. Bidding will be conducted through competitive or public bidding using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. A complete set of Bidding Documents in **SOFT COPY ONLY** may be purchased at DepED-Division of General Santos City BAC Secretariat, located at Tiongson St., Lagao, General Santos City upon payment in cash on a non-refundable fee by interested bidders to the DepEd Division Cashier. Only bidders who purchased the Bidding Documents provided below shall be allowed to submit bid/bids not later than the scheduled Receipt and Opening of Bids.

BIDDING DOCUMENT PRICE	
<i>Lot Number</i>	<i>Price</i>
Lot No. 1	Php 1,000.00
Lot No. 2	Php 5,000.00
Lot No. 3	Php 5,000.00

5. It may be viewed or downloaded after payment from the website of the Philippine Government Electronic Procurement System (PhilGEPS), www.philgeps.gov.ph.





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6. The schedule and venue of the procuring activities are as follows:

Activity	Date and Time	Venue
Pre-bid Conference	April 15, 2024 2:00 PM (Monday)	SDS Conference and Online via Google Meet
Issuance of Bidding Documents	Until April 29, 2024 1:00 PM (Monday)	To be sent to bidder's email address after payment of the bidding documents
Receipt and Opening of Bids	April 29, 2024 2:00 PM (Monday)	Division Office/Google Meet

Prospective bidders are strongly encouraged to order or download the electronic copy of the Bidding Documents from the PhilGEPS website: www.philgeps.gov.ph, for them to be included in the *Document Request List* of the project.

6. Bids must be **PHYSICALLY** delivered to the address and on the date and time stated herein. **Submission of digital copy of the bidding documents shall not be accepted.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18. A valid Bid Securing Declaration must accompany the bid(s) in lieu of a bid security. Bids will be opened in the presence of the bidder's representatives who choose to attend the opening of bids at the address, date and stated herein. Late bids shall not be accepted.
7. The DepEd-Division of General Santos City reserves the right to reject any and all bids, declare a failure of bidding, not award the contract(s), or annul the bidding process without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

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BAC Secretariat Chairperson
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MICHAEL JHON A. DEL SOL
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Approved by:


MERVIE Y. SEBLOS, CESE

OIC - Assistant Schools Division Superintendent
BAC Chairperson

BACSEC/mds



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