



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region XII  
Division Of General Santos City  
**BIDS AND AWARDS COMMITTEE**



RFQ No. 074 - 04 - 2024

Project Name:

**Lot: Supplies for the Conduct of Division Training of Trainers (DTOT) on the Matatag Curriculum for Kindergarten, Grade 1, 4 and 7**

<u>Name of Establishment</u>	<u>Representative</u>	<u>Designation</u>	<u>Date</u>	<u>Signature</u>
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THIS IS TO CERTIFY that we have issued the aforementioned bidder/supplier whose signature appears opposite the name of their establishments, the copies of INVITATION TO APPLY FOR ELIGIBILITY AND TO BID checklist of requirements and the corresponding forms of bidding documents, in compliance with the R.A. 9184 the Division of General Santos City Bids and Awards Committee at \_\_\_\_\_ am/pm.

\_\_\_\_\_  
**SIGNATURE OVER PRINTED NAME OF EMPLOYEE  
AUTHORIZED FOR THE DISTRIBUTION OF BIDS**



Region XII  
Division Of General Santos City  
**BIDS AND AWARDS COMMITTEE**  
**DEPARTMENT OF EDUCATION**  
**REQUEST FOR QUOTATION**



Date: April 05, 2024  
Quotation No.: 074 - 04 - 2024

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

**MERVIE Y. SEBLON, CESE**  
BAC CHAIRMAN

**NOTE:**

- 1 PLS. PRINT ALL ENTRIES
- 2 DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT,
- 4 FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
- 6 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 7 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
- 8 BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
	<b>Lot: Supplies for the Conduct of Division Training of Trainers (DTOT) on the Matatag Curriculum for Kindergarten, Grade 1, 4 and 7</b>							
1	Construction Paper (Assorted Colors)	rms	5	285.00	1,425.00			
2	Pentel Pen (black and blue)	bxes	80	390.00	31,200.00			
3	Manila Paper	pcs	500	5.00	2,500.00			
4	Masking Tape 1"	rolls	60	40.00	2,400.00			
5	Masking Tape 2"	rolls	60	50.00	3,000.00			
6	Parchment Paper (A4)	bxes	4	900.00	3,600.00			
7	A4 Bond Paper subs. 70	rms	75	180.00	13,500.00			
8	Long Bond Paper subs. 70	rms	42	230.00	9,660.00			
9	Plastic Envelope with Holder	pcs	300	15.00	4,500.00			
10	Ink - Black (Universal)	btls	30	150.00	4,500.00			
11	Ink - Blue	btls	10	150.00	1,500.00			
12	Ink - Yellow	btls	10	150.00	1,500.00			
13	Ink - Magenta	btls	10	150.00	1,500.00			
14	Cartolina (Assorted Colors)	pcs	100	8.00	800.00			
15	Scissors	pcs	200	30.00	6,000.00			
16	Sign Pen (Black and Blue)	pcs	50	50.00	2,500.00			
	***** nothing follows *****							
				<b>GRAND TOTAL</b>	<b>90,085.00</b>			

Brand and Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

**DepEd Division of General Santos City**  
Name of the Procuring Entity

After having carefully read and accepted your General Conditions, I/ We quote you on the item at prices noted above.

REFERENCE	
PR #	074 - 04 - 2024
DATE	April 05, 2024

Printed Named/Signature \_\_\_\_\_  
Tel. No./Cellphone No. email address \_\_\_\_\_

DepEd-GSC/ BACSec/ Michael  
PHILGEPS REF. No.

Date Published:

Closing Date:

Date

8:00:00 am