



Republic of the Philippines  
 Department of Education  
 SOCCSKSARGEN REGION  
**SCHOOLS DIVISION OF GENERAL SANTOS CITY**  
**REQUEST FOR QUOTATION**

Date: January 19, 2026  
 Quotation No.: 2026 - 01 - 005

\_\_\_\_\_  
 (Company Name)

\_\_\_\_\_  
 (Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time if delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

  
**MERVIE Y. SEBLON, CESE**  
 BAC CHAIRPERSON

- NOTE:**
- 1 PLS. PRINT ALL ENTRIES
  - 2 DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
  - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX(6) MOS. FOR SUPPLIES & MATERIALS, ONE(1) YR. FOR EQUIPMENT, FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
  - 8 BIDDERS SHALL SUBMIT INDIVIDUAL BID PRICE.

ITEM NO.	Item description	unit	quantity	Approved Budget for the Contract		Brand	BID AMOUNT	
				Unit Cost	Total		Unit Cost	Total
	<b>Lot: Packed Meals for the Conduct of Open Ranking, Behavioral Events Interview, Classroom Observation and Portfolio Annotation. (Natural Vacancy/ Expanded Career Progression (ECP) Reclassification</b>							
1	Packed Meals: One Meal (Rice, 1 main course, 1 side dish, 1 bottled drink for lunch with two (2) snacks, morning and afternoon session covering January - December 2026. 60 pax per month (numerous dates)	lot	720 pax	300.00	216,000.00			
2	(2) Snacks morning and afternoon session covering January - December 2026. 100 pax per month (numerous dates)	lot	1200 pax	150.00	180,000.00			
	***** nothing follows*****							
			<b>GRAND TOTAL</b>		<b>396,000.00</b>			

Brand and Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

**DepEd Division of General Santos City**  
 Name of the Procuring Entity

After having carefully read and accepted your General Conditions, I/ We quote you on the item at prices noted above.

REFERENCE	
PR #	2026 - 01 - 005
DATE	January 19, 2026

\_\_\_\_\_  
 Printed Named/ Signature  
 \_\_\_\_\_  
 Tel. No./Cellphone No. email address

DepEd-GSC/BACSec/Michael  
 PHILGEPS REF. No.

\_\_\_\_\_  
 Date  
**Closing Date: 8:00:00 AM**



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SCHOOLS DIVISION OF GENERAL SANTOS CITY

RFQ No. 2026 - 01 - 005

Project Name:

**Lot: Packed Meals for the Conduct of Open Ranking, Behavioral Events Interview, Classroom Observation and Portfolio Annotation. (Natural Vacancy/ Expanded Career Progression (ECP) Reclassification**

<u>Name of Establishment</u>	<u>Representative</u>	<u>Designation</u>	<u>Date</u>	<u>Signature</u>
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____

THIS IS TO CERTIFY that we have issued the aforementioned bidder/supplier whose signature appears opposite the name of their establishments, the copies of INVITATION TO APPLY FOR ELIGIBILITY AND TO BID checklist of requirements and the corresponding forms of bidding documents, in compliance with the R.A. 9184 the Division of General Santos City Bids and Awards Committee at \_\_\_\_\_ am/pm.

\_\_\_\_\_  
**SIGNATURE OVER PRINTED NAME OF EMPLOYEE  
AUTHORIZED FOR THE DISTRIBUTION OF BIDS**