



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
**SCHOOLS DIVISION OF GENERAL SANTOS CITY**

**INVITATION TO BID**  
**Project No: 2026 - 008**

1. The Department of Education through the FY 2025 GAA intends to apply the sum of **Six Million Six Hundred Eight Thousand Pesos and 00/100 (P 6,608,000.00)** being the Approved Budget for the Contract (ABC) for lot 1 described below for the **DIVISION MEDICAL ALLOWANCE 2026**. Bids received more than the ABC shall be automatically rejected at the bid opening.

|                             | UNIT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Qty      | Cost        | ABC (VAT Inclusive) |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |  |  |  |
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| 1                           | Lot                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | PROCUREMENT OF DIVISION MEDICAL ALLOWANCE 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |             |                     |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |  |  |  |
|                             | pax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Health Maintenance Organization (HMO) Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 944      | 7,000.00    | P 6,608,000.00      |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |  |  |  |
| I. TECHNICAL EVALUATION 80% |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |             |                     |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |  |  |  |
|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <table><tr><th>Criteria</th><th>Description</th><th>Weight (%)</th></tr><tr><td>1. Network Accessibility</td><td>Number and distribution of accredited hospitals, clinics, and specialists nationwide; accessibility to service area.<br/><br/>Scale:<ul style="list-style-type: none"><li>• 5 = Nationwide coverage, with multiple physical distribution across 15 or more regions including General Santos City</li><li>• 4 = Nationwide coverage, with multiple physical distribution across 12 – 14 regions including General Santos City</li><li>• 3 = Nationwide coverage, with multiple physical distribution across 9 – 11 regions including General Santos City</li><li>• 2 = Nationwide coverage, with multiple physical distribution across 5 – 8 regions including General Santos City</li><li>• 1 = Nationwide coverage, with multiple physical distribution</li></ul></td><td>15%</td></tr></table> | Criteria | Description | Weight (%)          | 1. Network Accessibility | Number and distribution of accredited hospitals, clinics, and specialists nationwide; accessibility to service area.<br><br>Scale: <ul style="list-style-type: none"><li>• 5 = Nationwide coverage, with multiple physical distribution across 15 or more regions including General Santos City</li><li>• 4 = Nationwide coverage, with multiple physical distribution across 12 – 14 regions including General Santos City</li><li>• 3 = Nationwide coverage, with multiple physical distribution across 9 – 11 regions including General Santos City</li><li>• 2 = Nationwide coverage, with multiple physical distribution across 5 – 8 regions including General Santos City</li><li>• 1 = Nationwide coverage, with multiple physical distribution</li></ul> | 15% |  |  |  |
| Criteria                    | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Weight (%)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |             |                     |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |  |  |  |
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Republic of the Philippines  
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**SOCCSKSARGEN REGION  
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|  |                                             | across 1 – 4 regions including General Santos City                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |     |  |
|  | 2. Core Benefits / Minimum Illness Coverage | <p>Compliance with required outpatient, inpatient, emergency, and dental coverage; inclusion of at least top 10 common critical illnesses.</p> <p><b>Scale:</b></p> <ul style="list-style-type: none"> <li>• 5 = Full compliance + additional benefits (e.g., maternity, mental health, preventive care) + new health risk</li> <li>• 4 = Full compliance with some enhancements in coverage</li> <li>• 3 = Meets minimum TOR requirements only.</li> <li>• 2 = Lacks some inclusions per required TOR (e.g., incomplete dental, less than the required minimum illness coverage in TOR.</li> <li>• 1 = with exclusions from TOR requirements.</li> </ul> | 25% |  |
|  | 3. Customer Support                         | <p>Availability of 24/7 hotlines, digital platforms, on-site coordinators, and grievance redress mechanisms.</p> <p><b>Scale:</b></p> <ul style="list-style-type: none"> <li>• 5 = 24/7 hotline + online portal/app + onsite coordinators + grievance mechanism.</li> <li>• 4 = 24/7 hotline + online portal/app.</li> <li>• 3 = 24/7 hotline only.</li> <li>• 2 = Hotline with limited hours, slow response.</li> <li>• 1 = presence of Hotline but unrecognize.</li> </ul>                                                                                                                                                                              | 10% |  |
|  | 4. Documentation                            | Timeliness and accuracy of member enrollment, HMO card issuance, availment reports, and billing statements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 5%  |  |



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|                                   | <b>Scale:</b> <ul style="list-style-type: none"> <li>• 5 = HMO cards within 10 days, real-time availment tracking, monthly reporting.</li> <li>• 4 = Cards within 15 days, quarterly reporting.</li> <li>• 3 = Cards within 30 days, semi-annual reporting.</li> <li>• 2 = Cards beyond 30 days, inconsistent reporting.</li> <li>• 1 = annual reporting.</li> </ul>                                                                                                                                             |    |  |
| 5. Compatibility with Other Plans | Integration with PhilHealth and other mandated benefits to prevent duplication; proper coordination of benefits.<br><br><b>Scale:</b> <ul style="list-style-type: none"> <li>• 5 = PhilHealth + Life support plans</li> <li>• 4 = Seamless PhilHealth integration + support for other government/private plans.</li> <li>• 3 = Full PhilHealth integration with documented coordination system.</li> <li>• 2 = Basic PhilHealth offsetting.</li> <li>• 1 = one-time availment; non-consumable benefit</li> </ul> | 5% |  |
| 6. Age Limit                      | Maximum age eligibility for enrollment/renewal (higher limits considered more advantageous).<br><br><b>Scale:</b> <ul style="list-style-type: none"> <li>• 5 = Up to 66 years or above.</li> <li>• 4 = Up to 65 years.</li> <li>• 3 = Up to 60 years.</li> <li>• 2 = Below 60 years.</li> <li>• 1 = Restrictive, less than 55 years.</li> </ul>                                                                                                                                                                  | 5% |  |



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| 7.<br>Compliance<br>with<br>Regulations | Valid accreditation/licenses from the Insurance Commission, DOH, and compliance with PhilHealth integration.<br><br><b>Scale:</b> <ul style="list-style-type: none"> <li>• 5 = Insurance Commission + DOH + PhilHealth integration + ISO/QMS certification.</li> <li>• 4 = Insurance Commission + DOH + PhilHealth integration.</li> <li>• 3 = Insurance Commission + DOH license only.</li> <li>• 2 = Insurance Commission license only.</li> <li>• 1 = DOH license only.</li> </ul>                                                                                                                                                                                                                                              | 5%  |
| 8. Claims<br>Management                 | Efficiency and turnaround time of claims settlement; cashless availment process; transparency in claims approval/rejection.<br><br><b>Scale:</b> <ul style="list-style-type: none"> <li>• 5 claims processed within 10 working days with strong feedback mechanism; cashless availment in most hospitals; transparent denial policy with appeals mechanism.</li> <li>• 4 claims processed within 15 working days; mostly cashless; clear denial notices.</li> <li>• 3 claims processed within 20 working days; cashless in major hospitals only.</li> <li>• 2 claims processed within 30 working days; mostly reimbursement-based.</li> <li>• 1 Frequent delays beyond 30 working days; non-transparent claims process.</li> </ul> | 10% |
| <b>Network Accessibility:</b>           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |     |



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- Bidders must submit Regional Matrix of Accredited Medical Network (kindly see attached template).
- List of accredited hospitals, clinics, specialist

**Core Benefits / Minimum Required Coverage:**

- Bidders must submit proposal for the following:
  - Inpatient Services ((room & board, labs, medicines, surgery, confinement, etc.)
  - Outpatient Services (consultations, diagnostics, minor procedures)
  - Dental Care (basic preventive + treatment services)
  - Emergency Care (ER access, ambulance services, immediate treatment)
- Top 10 critical illnesses including pre-existing medical conditions:
  - Cancer / Malignant Neoplasms
  - Stroke / Cerebrovascular Disease
  - Myocardial Infarction (Heart Attack) / Ischemic Heart Disease
  - Chronic Kidney Disease / Kidney Failure requiring dialysis
  - Chronic Obstructive Pulmonary Disease (COPD) / Severe Lung Disease
  - Liver Cirrhosis / Severe Liver Disease
  - Diabetes Mellitus with complications
  - Hypertensive Cardiovascular Disease / Heart Failure
  - Pneumonia and other severe respiratory infections
  - Tuberculosis and other major infectious diseases

**Customer Support:**

- Bidders must submit contact numbers / hotlines, link for online portal

**Documentation:**

- Bidders must submit Sample Official Receipt, HMO Identification Cards, and/or Certificates for Claims/Utilization.

**Compatibility with other Plans:**



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|  | <ul style="list-style-type: none"> <li>Bidders must provide certification from Partner agencies or Insurers</li> </ul> <p><b>Compliance with Regulations:</b></p> <ul style="list-style-type: none"> <li>Eligible provider as per RA 9184 and its IRR 2016 or RA 12009</li> <li>Provider must be duly registered and must have updated licensed to operate in the Philippines;</li> <li>Must comply with DepEd Order No. 16 s. 2025</li> </ul> <p><b>Claims Management:</b></p> <ul style="list-style-type: none"> <li>Bidders must provide Sample MOAs with the Hospitals stating cashless availment</li> </ul> <p><b>II. FINANCIAL EVALUATION 20%</b></p> <p><b>Contract Duration:</b> The HMO shall be effective for one (1) year from the date of issuance of Notice to Proceed, subject to renewal in accordance With applicable procurement rules and DepEd guidelines</p> <p><b>Payment Schedule:</b> Staggered Payment once distribution started Payment to the Service Provider shall be made through Philippine Veterans Bank LDDAP-ADA / MDS. In the case of Accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.</p> |                       |
|  | <b>GRAND TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>P 6,608,000.00</b> |

2. DepEd SDO of General Santos City, through its Bids and Awards Committee (BAC), now invites bids for the above procurement project.

3. Bidding will be conducted through competitive bidding procedures using MEARB as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 12009, with the following eligibility requirements:

- a. Valid and updated PhilGEPS Certification (Platinum) from the sole proprietorships, partnerships, corporations, cooperatives and persons/entities in the form of joint venture;
- b. Statement of the bidder of all its ongoing government and private contracts;
- c. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid;



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All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18. A valid Bid Securing Declaration must accompany the bid(s) in lieu of a bid security. Bids will be opened in the presence of the bidder's representatives who choose to attend the opening of bids at the address, date and stated herein. Late bids shall not be accepted.

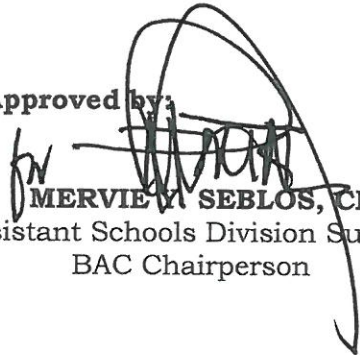
8. DepEd-Division of General Santos City reserves the right to reject any and all bids, declare a failure of bidding, not award the contract(s), or annul the bidding process without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

**OFELIA S. PANES**

Administrative Officer IV (Records)  
BAC Secretariat Chairperson  
Cell No. 09692673871

Approved by:

  
**MERVIEL SEBLOS, CESE**

OIC - Assistant Schools Division Superintendent  
BAC Chairperson



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Department of Education  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF GENERAL SANTOS CITY

**SUPPLEMENTAL BID BULLETIN**  
**No. 1**

Project No. 2026 – 008

**DIVISION MEDICAL ALLOWANCE 2026**

This Supplemental Bid Bulletin No. 1 is being issued **to modify and amend** certain provisions in the Invitation to Bid (ITB), incorporating all changes thereto.

**A. Corrigendum**

| <b>Project No. 2026 - 008: DIVISION MEDICAL ALLOWANCE 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Invitation to Bid</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>From</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>To</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <ul style="list-style-type: none"><li>• Top 10 critical illnesses including pre-existing medical conditions:<ul style="list-style-type: none"><li>◦ Cancer / Malignant Neoplasms</li><li>◦ Stroke / Cerebrovascular Disease</li><li>◦ Myocardial Infarction (Heart Attack) / Ischemic Heart Disease</li><li>◦ Chronic Kidney Disease / Kidney Failure requiring dialysis</li><li>◦ Chronic Obstructive Pulmonary Disease (COPD) / Severe Lung Disease</li><li>◦ Liver Cirrhosis / Severe Liver Disease</li><li>◦ Diabetes Mellitus with complications</li><li>◦ Hypertensive Cardiovascular Disease / Heart Failure</li><li>◦ Pneumonia and other severe respiratory infections</li><li>◦ Tuberculosis and other major infectious diseases</li></ul></li></ul> | <ul style="list-style-type: none"><li>• Top 10 critical illnesses including pre-existing medical conditions:<ul style="list-style-type: none"><li>◦ Cancer / Malignant Neoplasms</li><li>◦ Stroke / Cerebrovascular Disease</li><li>◦ Myocardial Infarction (Heart Attack) / Ischemic Heart Disease</li><li>◦ Chronic Kidney Disease / Kidney Failure requiring dialysis</li><li>◦ Chronic Obstructive Pulmonary Disease (COPD) / Severe Lung Disease</li><li>◦ Liver Cirrhosis / Severe Liver Disease</li><li>◦ Diabetes Mellitus with complications</li><li>◦ Hypertensive Cardiovascular Disease / Heart Failure</li><li>◦ Pneumonia and other severe respiratory infections</li><li>◦ Tuberculosis and other major infectious diseases</li></ul></li></ul> <p><b>Additional Illnesses to be considered aside from the top 10:</b></p> <ul style="list-style-type: none"><li>• Dengue Screening/diagnostic testing shall be covered regardless of test result</li><li>• Typhoid test</li><li>• Other emerging illnesses</li></ul> <p><b>*Laboratory Tests shall preferably be performed in accredited hospital or Hospital-based laboratories rather than in Clinics.</b></p> |

This Supplemental Bid Supplement No. 1 shall form part of the bidding documents. Any provisions in the bidding documents inconsistent herewith are hereby amended, modified and superseded accordingly.

For information and guidance of all concerned.

Issued this October 6, 2026 in DepEd – Division of General Santos City.

Approved by:

  
**MERVIE Y. SEBLON, CESE**  
BAC Chairperson

Assistant Schools Division Superintendent



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SCHOOLS DIVISION OF GENERAL SANTOS CITY

**SUPPLEMENTAL BID BULLETIN**

No. 1

Project No. 2026 – 008

**DIVISION MEDICAL ALLOWANCE 2026**

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**A. Corrigendum**

| <b>Project No. 2026 - 008: DIVISION MEDICAL ALLOWANCE 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Invitation to Bid</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>From</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>To</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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Approved by:

**MERVIE Y. SEBLON, CESE**

BAC Chairperson

Assistant Schools Division Superintendent